

**QUIRINO STATE UNIVERSITY Indicative Annual Procurement Plan for FY 2025**

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10000100001000/200000 100001000/3101001000002 000/320200100001000/330 100100001000	Common Use Supplies Available at PS	5020301002/5020399 000	All units	Negotiated Procurement - Agency to Agency (Sec. 53.5)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (010000000)	1,072,793.74	1,072,793.74		Various common-use supplies available at PS for all units of QSU
05206441	Common Use Supplies Available at PS	5020301002/5020399 000	All units	Negotiated Procurement - Agency to Agency (Sec. 53.5)	Quarterly	Quarterly	Quarterly	Quarterly	Internally Generated Funds (050000000)	1,385,892.04	1,385,892.04		Various common-use supplies available at PS for all units of QSU
100000100001000/200000 100001000/3101001000002 000/320200100001000/330 100100001000	Common Use Supplies Not Available at PS	5020301002/5020399 000	All units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (010000000)	21,920,206.26	21,920,206.26		Various common-use supplies not available at PS for all units of QSU
05206441	Common Use Supplies Not Available at PS	5020301002/5020399 000	All units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (050000000)	15,637,758.46	15,637,758.46		Various common-use supplies not available at PS for all units of QSU
05206441	Semi-Expendable Office Equipment	50203210 02	HES/Auxiliary	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (050000000)	2,948,767.43	2,948,767.43		
05206441	Semi-Expendable Medical Equipment	50203210 10	Medical/Dental	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (050000000)	150,000.00	150,000.00		
05206441	Semi-Expendable Sports Equipment	50203210 12	Sports	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (050000000)	430,000.00	430,000.00		
05206441	Semi-Expendable Furnitures & Fixtures	50203220 01	Research	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (050000000)	200,000.00	200,000.00		
05206441	Drugs and Medicines	5020307000	Med/Den	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (050000000)	538,200.00	538,200.00		Various Drugs and Medicines for all units of QSU
310100100002000	Medical, Dental and Laboratory Supplies	5020308000	HES	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (010000000)	584,000.00	584,000.00		Various Dental, Medical and Lab supplies for all units of QSU
05206441	Medical, Dental and Laboratory Supplies	5020308000	Med/Den & HES	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (050000000)	3,056,107.67	3,056,107.67		Various Dental, Medical and Lab supplies for all units of QSU
200000100001000/320200 100001000	Agricultural and Marine Supplies	5020310000	Auxiliary, Research	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (010000000)	1,675,000.00	1,675,000.00		Various Agricultural and marine supplies for all units of QSU
05206441	Agricultural and Marine Supplies	5020310000	Research	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (050000000)	650,000.00	650,000.00		Various Agricultural and marine supplies for research and other instructional units
310100100002000	Textbooks and Instructional Materials	5020311000	HES	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (010000000)	690,000.00	690,000.00		Various Textbooks and instructional materials for all units of QSU
05206441	Books	50203220 02	HES	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (050000000)	1,449,000.00	1,449,000.00		Various Textbooks and instructional materials for all units of QSU
100000100001000/200000 100001000/3101001000002 000/320200100001000/330 100100001000	Fuel, Oil and Lubricants	5020309000	All units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (010000000)	1,487,000.00	1,487,000.00		Various Fuel, oil and lubricants for all units of QSU
05206441	Fuel, Oil and Lubricants	5020309000	All units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (050000000)	4,063,066.00	4,063,066.00		Various Fuel, oil and lubricants for all units of QSU
100000100001000	Accountable Forms	5020302000	GASS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (010000000)	266,000.00	266,000.00		Various Accountable Forms for the finance unit of the university
05206441	Accountable Forms	5020302000	GASS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (050000000)	280,000.00	280,000.00		Various Accountable Forms for the finance unit of the university
100000100001000	Electricity	5020402000	GASS	Direct Contracting (Sec. 50)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (010000000)	12,284,000.00	12,284,000.00		University-wide electricity consumption
05206441	Electricity	5020402000	GASS	Direct Contracting (Sec. 50)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (050000000)	72,000.00	72,000.00		University-wide electricity consumption
100000100001000	Water Expenses	5020401000	GASS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (010000000)	244,000.00	244,000.00		University -wide water consumption
05206441	Water Expenses	5020401000	Auxiliary	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (010000000)	50,000.00	50,000.00		For the dormitory
100000100001000/310100 100002000/3202001000001 000/330100100001000	Postage and Deliveries	5020501000	All Units	Direct Contracting (Sec. 50)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (010000000)	51,000.00	51,000.00		Deliveries sent thru Philpost, LBC, JRS and the like.
100000100001000/310100 100002000/3202001000001 000/330100100001000	Telephone Expenses - Mobile	5020502001	All Units	Direct Contracting (Sec. 50)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (010000000)	145,000.00	145,000.00		Provision of mobile phoneline to University officials and authorized persons
05206441	Telephone Expenses - Mobile	5020502001	All Units	Direct Contracting (Sec. 50)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (050000000)	100,000.00	100,000.00		Provision of mobile phoneline to University officials and authorized persons


100000100001000/200000 100001000/310100100002 000/320200100001000/330 100100001000	Internet Subscription	5020503000	All Units	Direct Contracting (Sec. 50)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (01000000)	641,000.00	641,000.00		Provision of internet connection to all units of the University
05206441	Internet Subscription	5020503000	All Units	Direct Contracting (Sec. 50)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (05000000)	2,050,000.00	2,050,000.00		Provision of internet connection to all units of the University
200000100001000	Repairs and Maintenance - Buildings	5021304001	All Units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (01000000)	1,089,000.00	1,089,000.00		For all campuses
05206441	Repairs and Maintenance - Buildings	5021304001	All Units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (05000000)	1,905,000.00	1,905,000.00		For all campuses
100000100001000	Repairs and Maintenance - School Buildings	5021304002	All Units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (01000000)	1,601,000.00	1,601,000.00		For all campuses
05206441	Repairs and Maintenance - School Buildings	5021304002	All Units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (05000000)	1,300,000.00	1,300,000.00		For all campuses
100000100001000	Repairs and Maintenance - Office Equipment	5021305002	All Units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (01000000)	106,000.00	106,000.00		For all campuses
100000100001000	Repairs and Maintenance - ICT Equipment	5021305003	All Units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (01000000)	202,000.00	202,000.00		For all campuses
05206441	Repairs and Maintenance -Agricultural & Forestry Equipment	50213050 04	Auxiliary	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (05000000)	350,000.00	350,000.00		
05206441	Repairs and Maintenance -Other Machinery & Equipment	50213050 99	Auxiliary	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (05000000)	450,000.00	450,000.00		
100000100001000	Repairs and Maintenance - Motor Vehicles	5021306001	All Units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (01000000)	318,000.00	318,000.00		For all campuses
05206441	Repairs and Maintenance - Motor Vehicles	5021306001	GASS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (05000000)	150,000.00	150,000.00		For all campuses
100000100001000	Insurance	5021503000	GASS	Negotiated Procurement - Agency to Agency (Sec. 53.5)	Yearly	Yearly	Yearly	Yearly	Regular Agency Fund (01000000)	1,836,000.00	1,836,000.00		Insurance of buildings for all campuses
100000100001000/200000 100001000	Advertising Expenses	5029901000	GASS/HES	Direct Contracting (Sec. 50)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (01000000)	85,000.00	85,000.00		Advertising in various media
05206441	Advertising Expenses	5029901000	HES	Direct Contracting (Sec. 50)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (05000000)	50,000.00	50,000.00		Advertising in various media
05206441	Awards/Rewards Expenses	50206010 01	All units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (05000000)	1,159,000.00	1,159,000.00		For all campuses
100000100001000/310100 100002000/320200100001 000/330100100001000	Printing and Publication	5029902000	GASS, RS,ES, HES	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Anually	Anually	Anually	Anually	Regular Agency Fund (01000000)	1,035,000.00	1,035,000.00		University-wideResearch Publication, Printing of Instructional Materials, Tarpaulins, Annual Reports and others
05206441	Printing and Publication	5029902000	HES	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Semestral	Semestral	Semestral	Semestral	Internally Generated Funds (05000000)	2,866,400.00	2,866,400.00		University-wide Printing of Instructional Materials, Yearbook and Other Academic Related Requirements
05206441	Prizes	50206020 00	HES/Research	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Semestral	Semestral	Semestral	Semestral	Internally Generated Funds (05000000)	450,000.00	450,000.00		For contested activities of the university
100000100001000/310100 100002000	Representation Expenses	5029903000	All units	Shopping - Others	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (01000000)	981,000.00	981,000.00		For various meetings, activities, programs and other events.
05206441	Representation Expenses	5029903000	All units	Shopping - Others	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (05000000)	4,574,500.00	4,574,500.00		For various meetings, activities, programs and other events.
100000100001000/310100 100002000/320200100001 000/330100100001000	Trainings	5020201000	All units	Shopping - Others	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (01000000)	3,164,000.00	3,164,000.00		For various trainings of employees and other stakeholders
05206441	Trainings	5020201000	All units	Shopping - Others	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (05000000)	4,958,265.00	4,958,265.00		For various trainings of employees and other stakeholders
310100100002000	Subscription Expenses	5029907099	HES	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (01000000)	12,000.00	12,000.00		Magazine and other reading materials subscription
3101002000069000	Motor Vehicle (1 Bus and 1 Mini Bus)	5060406001	HES	Public Bidding	11/20/2024	12/10/2024	01/05/2025	01/06/2025	Regular Agency Fund (01000000)	10,000,000.00		10,000,000.00	For Diffun Campus
05206441	Motor Vehicle (SUV)	5060406001	Research	Public Bidding	11/20/2024	12/10/2024	01/05/2025	01/06/2025	Internally Generated Funds (05000000)	1,300,000.00		1,300,000.00	Not subject to EPA
05206441	ICT Equipment	5060405003	All Units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Internally Generated Funds (05000000)	8,757,750.00		8,757,750.00	Various ICT equipment for all units of QSU
05206441	Agricultural & Forestry Equipment	50604050 04	Auxiliary	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Semestral	Semestral	Semestral	Semestral	Internally Generated Funds (05000000)	200,000.00		200,000.00	
05206441	Medical Equipment	5060405011	HES	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Internally Generated Funds (05000000)	738,600.00		738,600.00	Various medical equipment for all units of QSU
05206441	Office Equipment	5060405002	All Units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Internally Generated Funds (05000000)	6,636,000.00		6,636,000.00	Various office equipment for all units of QSU

05206441	Other Structures	5060404099	All Units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Internally Generated Funds (05000000)	4,700,000.00		4,700,000.00	For all campuses
05206441	ICT Software	5060602000	HES	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Semestral	Semestral	Semestral	Semestral	Internally Generated Funds (05000000)	300,000.00		300,000.00	For all campuses
310100100002000	Technical and Scientific Equipment	5060405014	HES	Public Bidding	11/12/2024	12/02/2024	01/05/2025	01/06/2025		10,000,000.00		10,000,000.00	Not subject to EPA
05206441	Technical and Scientific Equipment	5060405014	All Units	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Internally Generated Funds (05000000)	1,421,220.90		1,421,220.90	Various technical and scientific equipment for all units of QSU
200000200015000	Improvement of Library Maddela Campus	5060404001	Auxiliary	Public Bidding	11/06/2024	11/26/2024	01/05/2025	01/06/2025	Regular Agency Fund (01000000)	10,000,000.00		10,000,000.00	For Maddela Campus
310100200040000	Improvement of Tourism Management Building (Former Laboratory Highschool-Diffun)	5060404002	HES	Public Bidding	11/06/2024	11/26/2024	01/05/2025		Regular Agency Fund (01000000)	35,000,000.00		35,000,000.00	For Diffun Campus
<b>TOTAL</b>										<b>191,816,527.50</b>	<b>102,762,956.60</b>	<b>89,053,570.90</b>	


Prepared By:

  
**KRISTINE JOY A. CASTILLO, MBM**  
 Procurement Officer-OIC

Recommending Approval:

  
**FLORIGOLD SALDAEN, Ph.D.**  
 VP Admin & Finance

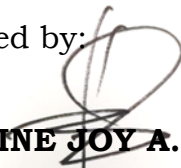
Approved by:

  
**HERMENEGILDO F. SAMOY, JR., Ph. D.**  
 University President

**COMPUTATION OF THE FY 2025 INDICATIVE ANNUAL PROCUREMENT PLAN (APP) AS  
COMPARED TO THE APPROVED FY 2025 PROGRAM OF RECEIPTS AND EXPENDITURES (PRE)**

<b>PROGRAM OF RECEIPTS AND EXPENDITURES (PRE) FOR FY 2025</b>			
<b>LESS:</b>	<b>Fund 01</b>	<b>Fund 05</b>	<b>537,711,612.24</b>
<b>PERSONAL SERVICES (PS)</b>	238,435,000.00	2,303,986.50	240,738,986.50
<b>MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) NOT INCLUDED IN THE APP</b>			
Travelling Expenses	2,379,000.00	4,567,657.03	6,946,657.03
Scholarship Grants/Expenses		550,000	550,000.00
Rewards and Incentives		285,000	285,000.00
Other Professional Services	2,714,000.00	8,732,000	11,446,000.00
Janitorial Services	620,000.00	450,000	1,070,000.00
Security Services	1,440,000.00	300,000	1,740,000.00
Other General Services	2,703,000.00	6,280,000	8,983,000.00
Labor and Wages	600,000	340,000	940,000.00
Membership Dues and Contributions to Organizations	139,000	510,400	649,400.00
Other Maintenance and Operating Expenses		7,278,041.21	7,278,041.21
Extraordinary and Miscellaneous Expenses	136,000		136,000.00
Legal Services	96,000		96,000.00
Auditing Services	100,000		100,000.00
Subsidies - Others	64,736,000		64,736,000.00
Fidelity Bond Premiums	200,000		200,000.00
<b>TOTAL DEDUCTION</b>			<b>345,895,084.74</b>
<b>TOTAL INDICATIVE ANNUAL PROCUREMENT PLAN 2025</b>			<b>191,816,527.50</b>

Prepared by:



**KRISTINE JOY A. CASTILLO**  
Procurement Officer-OIC

Noted by:



**CHERRY P. COLLADO**  
CAO, Finance