



## **GUIDELINES AND SYSTEM OF RANKING OF DELIVERY UNITS FOR THE GRANT OF THE FY 2019 PERFORMANCE-BASED BONUS (PBB)**

### **1. Purpose**

Pursuant to the guidelines set forth by the AO25 Taskforce on the grant of the 2019 Performance-Based Bonus, the university has formulated a set of internal criteria for the ranking of delivery units.

### **2. Ranking of Delivery Units**

- a. All Delivery Units shall have complied with all the Good Governance Conditions as set forth in Memorandum Circular No. 1 of the Inter-agency Task Force dated September 3, 2019.
- b. Delivery Units shall be ranked according to the attainment of physical targets as set forth in the FY 2019 General Appropriations Act and the FY 2019 STO and GASS Targets.
- c. Ranking of Delivery Units shall be by Campus. As such, there shall only be three (3) Delivery Units – Diffun, Cabarroguis and Maddela.
- d. The campus garnering the highest average total percentage accomplishment shall be ranked as the Best Delivery Unit followed by the second highest as Better Delivery Unit and the third as Good Delivery Unit.

### **3. Evaluation**

- a. The evaluation team for a particular area (e.g. OO, STO, GASS) shall be chaired by the University Director who is directly involved in said area under evaluation. He shall be assisted by the campus directors who are also directly involved in the particular area under evaluation as members.
- b. The forms and documents subject for evaluation shall be given to the team.
- c. The PBB Focal Person shall receive the result of evaluation and present the same in a meeting with all concerned officials to ensure transparency.
- d. The ranking is then finalized during the meeting.

### **4. Complaints/Appeals**

- a. Complaints/appeals regarding the result of evaluation must be submitted in writing to the PBB Secretariat for proper action.

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VP –Admin & Finance

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University President

#### **VISION**

The leading center for academic and technological excellence and prime catalyst for a progressive and sustainable Quirino Province and Southern Cagayan Valley.

#### **MISSION**

Develop competent and morally upright professionals and generate appropriate knowledge and technologies to meet the needs of Quirino Province and Southern Cagayan Valley.

*"Molding Minds, Shaping Future"*