

QUIRINO STATE UNIVERSITY ANNUAL PROCUREMENT PLAN FOR FY 2017

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance /Turnover		Total	MOOE	CO	
A. SUPPLIES AND MATERIALS																				
	Common use Office Supplies available at the PS	All units	NP (Agency-to-agency)	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184												101/164	526,417.26	526,417.26		Various common-use supplies available at PS for all units of OSU
	Common electrical Supplies available at the PS	All units	NP (Agency-to-agency)	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184												101/164	11,845.52	11,845.52		Various common-use supplies available at PS for all units of OSU
	Common Office Devices available at the PS	All units	NP (Agency-to-agency)	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184												101/164	25,159.94	25,159.94		Various common-use supplies available at PS for all units of OSU
	Common Janitorial Supplies available at the PS	All units	NP (Agency-to-agency)	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184												101/164	133,640.99	133,640.99		Various common-use supplies available at PS for all units of OSU
	Common Computer Supplies available at the PS	All units	NP (Agency-to-agency)	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184												101/164	32,174.26	32,174.26		Various common-use supplies available at PS for all units of OSU
	Consumables available at the PS	All units	NP (Agency-to-agency)	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184												101/164	471,598.57	471,598.57		Various common-use supplies available at PS for all units of OSU
	Office Supplies not available at the PS	All Units	PB	Various dates of procurement activity												101/164	2,669,759.97	2,669,759.97		Various office supplies for all units of the university
	Fuel, Oil and Lubricants	All Units	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC.												101/164	1,162,125.00	1,162,125.00		Supply of Fuel, oil and lubricants for use of all units
	Official Receipts and other accountable forms	GASS	NP (Agency-to-Agency)	Not Applicable. Identified as accountable forms. To be procured from the recognized government printers pursuant to Sec. 53.5 of the IRR of RA 6184												101/164	270,000.00	270,000.00		Official Receipts and other accountable forms procured at NPO, LBP and the like
	Drugs and Medicines	HES	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC.												101/164	321,000.00	321,000.00		For the clinic of the university
	Medical supplies	HES	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC.												101/164	171,500.00	171,500.00		For the clinic of the university
	Laboratory Supplies	HES	Shopping	Not applicable. To be procured by the Administrative Services as delegated by the BAC.												101/164	1,610,000.00	1,610,000.00		Laboratory consumables
	Textbooks and Instructional Materials	HES	Shopping	Not applicable. To be procured by the Administrative Services as delegated by the BAC.												101/164	326,000.00	326,000.00		For all courses of the university
	Animal, Zoological Supplies	AS	Repeat Order	Not applicable. To be procured by the Administrative Services as delegated by the BAC.												164	1,054,875.00	1,054,875.00		Feeds and other supplies for the animal projects
	Agricultural Supplies	AS	Repeat Order	Not applicable. To be procured by the Administrative Services as delegated by the BAC.												101/164	633,500.00	633,500.00		Inputs for the crop projects
	Semi-expendable Office Equipment	All Units	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC.												101/164	143,500.00	143,500.00		Office equipment below P15,000 per unit
	Semi-expendable ICT Equipment	All Units	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC.												101/164	225,800.00	225,800.00		ICT equipment below P15,000 per unit
	Semi-expendable Furniture and Fixtures	All Units	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC.												101/164	423,000.00	423,000.00		Furniture and fixtures below P15,000 per unit
	Semi-expendable Technical and Scientific Equipment	HES	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC.												101/164	691,000.00	691,000.00		Technical and scientific equipment below P15,000 per unit
	Semi-expendable Medical Equipment	HES	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC.												101/164	59,500.00	59,500.00		Medical equipment below P15,000 per unit
	Semi-expendable Machinery	HES	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC.												101/164	10,000.00	10,000.00		Machinery below P15,000 per unit
	Other Supplies	All units	PB	Not applicable. To be procured by the Administrative Services as delegated by the BAC.												101/164	2,286,513.49	2,286,513.49		Janitorial and other supplies not belonging to the abovementioned classifications
	Sub-Total																13,258,910.00	13,258,910.00		
B. UTILITIES																				
	Electricity	GASS	Direct Contracting	Not applicable. To be procured pursuant to Sec. 50 (c) of the IRR of RA 9184 and GPPB Resolution No. 019-2006 dated December 6, 2006												101/164	2,744,491.00	2,744,491.00		University wide-electricity consumption
C. COMMUNICATIONS																				
	Postage and Deliveries	All Units		Not applicable.												101/164	78,000.00	78,000.00		Deliveries sent thru LBC, JRS and the like
	Telephone Expenses - Mobile	All Units		Not applicable. To renew the services of the existing service provider pursuant to GPPB Resolution No. 019-2006 dated December 6, 2006												101/164	197,000.00	197,000.00		Provision of mobile phone line to university officials and authorized persons
	Internet Subscription	All Units		Not applicable. To renew the services of the existing service provider pursuant to GPPB Resolution No. 019-2006 dated December 6, 2006												101/164	896,000.00	896,000.00		Provision of internet connection to all units of the university
	Sub-Total																1,171,000.00	1,171,000.00		
D. PROFESSIONAL SERVICES																				
	Legal Services	GASS	NP (Highly technical)	Not applicable												101	84,000.00	84,000.00		Hiring of one legal consultant for the university/notarial services
	Auditing Services	GASS	NP (Highly technical)	Not applicable												101	100,000.00	100,000.00		Expenses for the COA office
	Other Professional Services	HES		Not applicable. To renew the services of the existing COS.												101/164	6,875,000.00	6,875,000.00		Hiring of on-call/COS faculty
	Sub-Total																7,059,000.00	7,059,000.00		
E. GENERAL SERVICES																				
	Janitorial Services	GASS		Not applicable. To renew the services of the existing COS.												101	60,000.00	60,000.00		Hiring of two Janitors
	Security Services	GASS		Not applicable. To renew the services of the existing COS.												101	960,000.00	960,000.00		Hiring of ten (10) Security guards
	Other General Services	GASS		Not applicable. To renew the services of the existing COS.												101/164	2,793,000.00	2,793,000.00		Hiring of additional COS for offices
	Sub-Total																3,813,000.00	3,813,000.00		
F. REPAIR AND MAINTENANCE																				
	Repair and Maintenance - Buildings and Other Structures	GASS/HES	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC												101/164	860,000.00	860,000.00		Repair of various buildings and structures
	Repair and Maintenance - Medical Equipment	HES	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC												101/164	10,000.00	10,000.00		Maintenance of dental equipment
	Repair and Maintenance - ICT Equipment	GASS/HES	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC												164	143,000.00	143,000.00		Repair of computers and other ICT equipment
	Repair and Maintenance - Motor Vehicles	GASS	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC												101/164	490,000.00	490,000.00		Repair of various motor vehicles
	Repair and Maintenance - Machinery and Equipment	GASS	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC												101	290,000.00	290,000.00		Repair and maintenance of agricultural and other equipment
	Sub-Total																1,593,000.00	1,593,000.00		
G. LABOR AND WAGES																				
	Student Assistantship	All units		Not applicable.												101/164	636,000.00	636,000.00		Deployment of student assistants to various units of the university.
H. TAXES, INSURANCE AND PREMIUMS																				
	Registration and insurance of buildings	GASS	NP (Agency-to-agency)	Not applicable.												101	400,000.00	400,000.00		Insurance of various buildings for payment to GSIS
	Registration and insurance of motor vehicles	GASS	NP (Agency-to-agency)	Not applicable.												101	129,000.00	129,000.00		Registration and insurance of university vehicles
	Sub-Total																529,000.00	529,000.00		
I. ADVERTISING																				
	Advertising in various media	GASS/HES	Shopping	Not applicable. To be procured by the Administrative Services as delegated by the BAC												101/164	104,000.00	104,000.00		Subscriptions to souvenir programs, radio ads and others
J. PRINTING AND PUBLICATION																				
	Printing and publication of Research Journals and other research outputs	RS	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC												101/164	192,500.00	192,500.00		Local and international publication of researches
	Printing of invitations, programs and other materials	HES	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC												101/164	138,000.00	138,000.00		Printing of graduation programs, invitations and the like
	Printing of annual report	GASS	Shopping	Not applicable. To be procured by the Administrative Services as delegated by the BAC												February 2017	59,000.00	59,000.00		For use by the MIS
	Printing of IEC Materials	ES	Shopping	Not applicable. To be procured by the Administrative Services as delegated by the BAC												164	25,000.00	25,000.00		For extension programs
	Tarpaulin Printing	All units	Shopping	Not applicable. To be procured by the Administrative Services as delegated by the BAC												101/164	38,500.00	38,500.00		Tarpaulin for the different activities/programs of the university
	Student Publication	HES	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC												164	250,000.00	250,000.00		Gazette for all campuses
	Sub-Total																703,000.00	703,000.00		
K. RENT																				
	Rent of Costumes and other socio-cultural materials	HES	Shopping	Not applicable. To be procured by the Administrative Services as delegated by the BAC												164	23,000.00	23,000.00		Rent of various materials for socio-cultural and other activities
	Rent-Others	GASS	Shopping	Not applicable. To be procured by the Administrative Services as delegated by the BAC												101/164	155,000.00	155,000.00		Rent of training venues and others
	Sub-Total																178,000.00	178,000.00		

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				Pre-Proc Conference	Ads/Post of IABE	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance /Turnover	Total		MOOE	CO					
L. TRAININGS																								
	In-house training for faculty and staff	All units		Not Applicable. Subject to Faculty Development Guidelines of the University.																				Two (2) in-house training for all personnel
	University Planning Workshop	All units	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC													101		380,000.00	380,000.00			150,000.00	Planning workshop of the university
	QAD Training	All units	Shopping	Not applicable. To be procured by the Administrative Services as delegated by the BAC													101		250,000.00	250,000.00			250,000.00	Women's Month Celebration
	Industry Immersion	ASHES		Not Applicable. Subject to Faculty Development Guidelines of the University.													101/164		200,000.00	200,000.00				Immersion of faculty and project in-charge
	Various Trainings	All units		Not Applicable.													101/164		1,520,000.00	1,520,000.00				Attendance to various trainings of all personnel
	Student Trainings	Students		Not Applicable.													164		340,000.00	340,000.00				Attendance of students to trainings/conduct of student trainings
	Extension Trainings including TESDA	RDET	Shopping	Not applicable. To be procured by the Administrative Services as delegated by the BAC													101/164		1,222,950.00	1,222,950.00				Conduct of extension trainings and TESDA programs
	Sub-Total																	4,062,950.00	4,062,950.00					
M. REPRESENTATION EXPENSES																								
	Meals and other expenses	All units	Shopping	Not applicable. To be procured by the Administrative Services as delegated by the BAC													101/164		375,500.00	375,500.00				For various meetings, activities, programs and other events
N. CAPITAL OUTLAY																								
	Acquisition of Laboratory Equipments	HES	PB	1/5/2017	1/9-16/17	1/17/2017	1/23-28/2017	1/29/2017	1/30/2017	1/31/2017	2/1/2017	2/3/2017	2/4/2017	Jan-Dec 2017	101		7,460,282.00		7,460,282.00		Laboratory equipments for the various colleges of the university			
	Furniture and Fixtures	All units	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC													101		3,000,000.00		3,000,000.00		For the various colleges of the university	
	Construction of Forestry Laboratory Building	HES	PB	1/10/2017	2/1-8/17	2/9/2017	2/11-20/2017	2/21/2017	2/22/2017	2/23/2017	2/24/2017	2/25/2017	2/26/2017	Feb-Oct 2017	101		11,000,000.00		11,000,000.00		For Diffun Campus			
	Construction of Graduate Studies Building	AES	PB	1/10/2017	2/1-8/17	2/9/2017	2/11-20/2017	2/21/2017	2/22/2017	2/23/2017	2/24/2017	2/25/2017	2/26/2017	Feb-Oct 2017	101		4,500,000.00		4,500,000.00		For Diffun Campus			
	Construction of Library (Cabarroguis Campus)	HES	PB	2/5/2017	3/1-8/17	3/9/2017	3/11-20/2017	3/21/2017	3/22/2017	3/23/2017	3/24/2017	3/25/2017	3/26/2017	Mar-Dec 2017	101		15,000,000.00		15,000,000.00		For Cabarroguis Campus			
	Construction of the College of Hospitality Management Building (Maddala Campus)	HES	PB	2/5/2017	3/1-8/17	3/9/2017	3/11-20/2017	3/21/2017	3/22/2017	3/23/2017	3/24/2017	3/25/2017	3/26/2017	Mar-Nov 2017	101		8,000,000.00		8,000,000.00		For Maddala Campus			
	Construction of Farm Mechanics Laboratory Building	HES	PB	3/10/2017	4/1-8/17	4/9/2017	4/11-20/2017	4/21/2017	4/22/2017	4/23/2017	4/24/2017	4/25/2017	4/26/2017	Apr-Oct 2017	101		5,000,000.00		5,000,000.00		For Maddala Campus			
	Other Structures	HES	PB	3/10/2017	4/1-8/17	4/9/2017	4/11-20/2017	4/21/2017	4/22/2017	4/23/2017	4/24/2017	4/25/2017	4/26/2017	Mar-Dec 2017	164		1,515,000.00		1,515,000.00		For various SG projects			
	Construction of Administration Building - Cabarroguis Campus	GASS	PB	3/10/2017	4/1-8/17	4/9/2017	4/11-20/2017	4/21/2017	4/22/2017	4/23/2017	4/24/2017	4/25/2017	4/26/2017	Mar-Dec 2017	101		20,000,000.00		20,000,000.00					
	Construction of Student Center (Cabarroguis Campus)	HES	PB	3/10/2017	4/1-8/17	4/9/2017	4/11-20/2017	4/21/2017	4/22/2017	4/23/2017	4/24/2017	4/25/2017	4/26/2017	Mar-Dec 2017	101		13,000,000.00		13,000,000.00					
	Construction and/or Rehabilitation of Multi-purpose Building incl. P500,000 for Sports Facilities	GASS	PB	3/10/2017	4/1-8/17	4/9/2017	4/11-20/2017	4/21/2017	4/22/2017	4/23/2017	4/24/2017	4/25/2017	4/26/2017	Mar-Dec 2017	101		1,500,000.00		1,500,000.00		For Diffun Campus			
	Repair and Improvement of Structures/Facilities and Acquisition of Equipment	GASS	PB	3/10/2017	4/1-8/17	4/9/2017	4/11-20/2017	4/21/2017	4/22/2017	4/23/2017	4/24/2017	4/25/2017	4/26/2017	Mar-Dec 2017			3,500,000.00		3,500,000.00					
	Road Network	GASS	PB	1/10/2017	2/1-8/17	2/9/2017	2/11-20/2017	2/21/2017	2/22/2017	2/23/2017	2/24/2017	2/25/2017	2/26/2017	Feb-April 2017	164		1,142,000.00		1,142,000.00		Improvement of road going to the gymnasium (Diffun campus)			
	Concreting of Road Network (Cabarroguis Campus)	GASS	PB	3/10/2017	4/1-8/17	4/9/2017	4/11-20/2017	4/21/2017	4/22/2017	4/23/2017	4/24/2017	4/25/2017	4/26/2017	Mar-Dec 2017	101		12,000,000.00		12,000,000.00					
	Construction of Perimeter Fence and Gate (Cabarroguis Campus)	GASS	PB	3/10/2017	4/1-8/17	4/9/2017	4/11-20/2017	4/21/2017	4/22/2017	4/23/2017	4/24/2017	4/25/2017	4/26/2017	Mar-Dec 2017	101		5,000,000.00		5,000,000.00					
	Common Office Equipment available at the PS	All units	NP (Agency-to-agency)	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184													101		988,718.00		988,718.00		To be procured at DBM-PS	
	Office Equipment	All units	PB	1/5/2017	1/9-16/17	1/17/2017	1/23-28/2017	1/29/2017	1/30/2017	1/31/2017	2/1/2017	2/3/2017	2/4/2017	Jan-Dec 2017	164		1,809,000.00		1,809,000.00		For various offices			
	Furniture and Fixtures	All units	Shopping	Not applicable. To be procured by the Administrative Services as delegated by the BAC													164		647,000.00		647,000.00		For various offices	
	ICT Equipment	All units	PB	3/10/2017	4/1-8/17	4/9/2017	4/11-20/2017	4/21/2017	4/22/2017	4/23/2017	4/24/2017	4/25/2017	4/26/2017	Mar-Dec 2017	164		1,203,000.00		1,203,000.00		For various departments and colleges			
	Software	HES/RS	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC													164		270,000.00		270,000.00		For the research and IT departments	
	Other Machinery and Equipment	All units	PB	1/5/2017	1/9-16/17	1/17/2017	1/23-28/2017	1/29/2017	1/30/2017	1/31/2017	2/1/2017	2/3/2017	2/4/2017	Jan-Dec 2017	164		896,000.00		896,000.00		For the various units of the university			
	Breeding Stocks	Auxiliary	Shopping	Not applicable. To be procured by the Administrative Services as delegated by the BAC													164		60,000.00		60,000.00		For the piggy project	
	Books	HES	Shopping	Not applicable. To be procured by the Administrative Services as delegated by the BAC													164		300,000.00		300,000.00		For the library	
	Technical and Scientific Equipment	HES	NP (Small Value)	Not applicable. To be procured by the Administrative Services as delegated by the BAC													164		1,327,000.00		1,327,000.00		For various laboratories	
	Sub-Total																119,118,000.00	-	119,118,000.00					
																	155,345,851.00	36,227,851.00	119,118,000.00					

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